

REGULAR OUTING AUTHORISATION



The Education and Care Services National Regulation 102 states:

“A family day care educator must ensure that a child who is being educated and cared for as part of a family day care service is not taken outside the residence or approved family day care venue on an excursion unless written authorisation has been provided under sub-regulation (4).”

Start Date	Day/Regularity	Description and Address of Destination	Reason for Outing	Proposed Activities	Estimated Time Away from Premises			Means of Transport
					Depart	Return	Total Time	

Total Number of Children Attending:	Total Number of Adults Attending:	Adult:Child Ratio:
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I _____ give permission for _____ to take my child/ren

_____ on the outings listed above. I understand that if there are any changes to these activities or the risks associated with them, I will be asked to sign a new Regular Outing Authorisation.

I understand that a Risk Assessment has been prepared and is available at the service.

I understand that my child/children will be provided with an age appropriate child restraint.

I understand that written policies and procedures for transporting children are available on the MFDC Website.

Parent's Signature:	Date:
I acknowledge that a risk assessment for this excursion has been sent to admin@mfdc.com.au	Date:
Educator's Signature:	Educator's Name: