

# EXCURSION AUTHORISATION



The Education and Care Services National Regulation 102 states:

**“A family day care educator must ensure that a child who is being educated and cared for as part of a family day care service is not taken outside the residence or approved family day care venue on an excursion unless written authorisation has been provided under sub-regulation (4).”**

Date of Excursion	Description and Address of Destination	Reason for Outing	Proposed Activities	Estimated Time Away from Premises			Means of Transport
				Depart	Return	Total Time	

I understand that a Risk Assessment has been prepared and is available at the service.  
 I understand that my child/children will be provided with an age appropriate child restraint.  
 I understand that written policies and procedures for transporting children are available on the MFDC Website.  
 I authorise my child/children to participate in this excursion.

Child's Full Name	Parent's Name	Parent's Signature
<b>Total Number of Children Attending:</b>	<b>Total Number of Adults Attending:</b>	<b>Adult:Child Ratio:</b>

I acknowledge that a risk assessment for this excursion has been sent to <a href="mailto:admin@mfdc.com.au">admin@mfdc.com.au</a>		<b>Date:</b>
<b>Educator's Signature:</b>	<b>Educator's Name:</b>	